



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
FLORIDA NATIONAL GUARD
Office of the Adjutant General
St. Francis Barracks, P.O. Box 1008
St. Augustine, Florida 32085-1008



STATEWIDE

ACTIVE GUARD RESERVE (AGR) - VACANCY ANNOUNCEMENT #031 - 16A

OPEN TO: CURRENT FLORIDA ARMY NATIONAL GUARD MEMBERS

POSITION: Battalion S1/Asst S3 Officer	UNIT: HHD 260 th MI BN
OPEN DATE: 8 March 2016	LOCATION: Miami
CLOSE DATE: 6 April 2016	AOC: 42B-Human Resources Officer
EARLIEST FILL DATE: TBD	MIN-MAX GRADE: O2- O3
MEMBERSHIP RESTRICTED TO: NA	PULHES: 323222

POC: Frank Goddard (904) 823-0655 or francis.p.goddard.mil@mail.mil

MINIMUM OFFICER QUALIFICATION REQUIREMENTS

1. This position performs duties of the Battalion S1 and Assistant S3 duties as required.
2. Selectees who do not possess the appropriate AOC must become qualified within 12 months of assignment. Failure to become MOSQ qualified within the specified period is subject to mandatory involuntary separation from the AGR program.
3. Must meet medical standards IAW chapter 3 and 4, AR 40-501 as appropriate. Must meet Army Physical Fitness standards IAW FNG PAM 350-41-9 and height and weight standards as prescribed by AR 600-9.
4. This position requires secret clearance. Applicants must have a valid secret clearance or be able to obtain and hold a secret clearance within 12 months of assignment to position.
5. Initial Tour only - Be able to serve at least 3 years in an AGR status prior to completing 18 years of Active Federal service (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal.
6. Initial Tour only - Must have sufficient time remaining (MRD) to permit completion of tour of duty.
7. Must not be under a current suspension of favorable personnel action (flagged), to include Bar to Reenlistment.
8. The Florida National Guard is an Equal Opportunity Employer and all qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
9. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application, with attachments as developed by this office. Applications are now being accepted for the Title 32, USC 502(f) AGR Tour. Length of Tour: 3 years in duration, contingent upon satisfactory performance.
10. Incumbent must be assigned to the military position by para/line as specified by the AGR Staffing Guides.
11. AGR Soldiers will not be reassigned during the first 18 months of their **INITIAL** tour.
12. Must be 18 years of age and not have reached 55th birthday by closing date of announcement.

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APPLICATION INSTRUCTIONS AND CHECKLIST

Regular mail and Overnight mail: FLARNG, Attn: HRO-AGR (Army), Robert F. Ensslin Armory, 2305 SR 207, St. Augustine, FL 32086

Hand carry: Lightner Museum, 2nd Floor, Lobby A, Room 227, 75 King Street, St. Augustine, FL 32084

DEPLOYED Soldiers can submit packet via email to: **francis.p.goddard.mil@mail.mil**

Applications received after Close of Business on the date of closing will **NOT** be considered. Multiple applications can be mailed together. Please do not send applications through inter-office mail. Failure to submit the minimum documentation will cause your application to be disqualified without consideration for the position. Applications will not be returned.

NAME/RANK: _____ **UNIT:** _____

MDAY / AGR (T32) / TECH / FTNGD / AGR (T10) /Active Component (all branches) (circle)

DO: assemble all documents with this checklist on top in a single neat stack, with single sided white paper in the same order as stated below and bind with a clip

DO NOT: forward packets in any type of a document binder or folder
use card stock, document protectors, staples, tabs or paper clips
use any type of colored paper to separate documents or send double sided images
include letters of recommendation or certificates of achievement



1. ___ **NGB Form 34-1 (version 20131111): 2 copies of this form - digital or hand written signature.** Pay attention to instructions in Section IV and V. If "YES" for #3 or #4, provide police report.
2. ___ Include a **valid email address** on both copies of NGB Form 34-1 (*handwritten or typed on top of form*). You will be notified of the board results by the email address provided.
3. ___ **Soldier Record Brief (ERB/ORB)** (certification not required): Updated copy within 180 days of job closing date. Enlisted only: ERB must include ASVAB scores with date of test.
4. ___ **NGB Form 23B Retirement Points Statement (RPAM):** All Army National Guard Soldiers will submit a current copy (dated within 180 days of job closing date). (*See your unit for this document*)
5. ___ **DD Forms 214 /215 / 220:** All ever received. The DD 214/DD 215 must be one of the following copies: #2, #4, #7 or #8 which includes all special additional information.
6. ___ **DA Photo:** All officers and E7 thru E9 advertised positions (E6 and below exempt); exception to rule is RTI/RTSM advertised positions, all grades will provide photo. DA Photo will be retrieved by this office from Soldiers iPERMs account, do not send hard copy. All Photo's must be in IAW AR 640-30. An exception to policy can be granted by the hiring authority if Soldier has sufficient reason for no/expired photo; contact SFC Goddard via email for request.
7. ___ **Resumé** (optional): Focus on official military training and civilian experience.
8. ___ **OER/NCOER:** All copies during the last 5 years to include current (*current is defined as "any evaluation with thru date within 90 days of close date of announcement*). If DOR to E5/O1 is less than 5 years, include all reports. Missing time between reports or missing rating periods, either in excess of 60 days, need to be explained in a memo. OER must be the Profiled OER; if missing Profiled OER must explain in memo.
9. ___ **IMR (Individual Medical Readiness):** Located in *AKO, Self Service, My Medical Readiness*. Must reflect current favorable PHA in accordance with (IAW) AR 40-501, Chapter 3, conducted within 15 months prior to the close date. Any PULHES with a P3 or P4 must be cleared by the Physical Evaluation Board (DA Fm 199).
10. ___ **DA Form 705:** Must include the last 3 calendar years of all record APFT's. (AGR-6 tests/M-Day-3 tests). Include a memo to board president explaining each missing APFT. Include a current copy of your DA Fm 3349, if profiled for any event during your current APFT.
11. ___ **I have included a memorandum explaining any deficiencies in my packet (if applicable).**

NOTE: Initial items 1-11 indicating completion of requirement (please contact SFC Goddard @ 904-823-0655 with any questions or concerns). If Soldier is hand carrying packet and expects to arrive after 1600 contact