

DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
FLORIDA NATIONAL GUARD  
Office of the Adjutant General  
St. Francis Barracks, P.O. Box 1008  
St. Augustine, Florida 32085

ACTIVE GUARD RESERVE (AGR) VACANCY LATERAL ANNOUNCEMENT

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ANNOUNCEMENT NUMBER: 156-25

DATE: 26 Mar 25

CLOSING DATE: 02 Apr 25

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POSITION TITLE, AUTHORIZED MILITARY GRADE AND MOS: REC RET NCO, E6, 00F

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APPOINTMENT FACTORS:                      OFFICER()                      WARRANT OFFICER()                      ENLISTED(X)

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LOCATION OF POSITION: FLORIDA ARNG REC & RET, 3405 Marion Street, FT Myers, FL 33916

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WHO MAY APPLY: Must be a current on-board AGR in the State of FL within the grade of E6.

POSITION COMPATIBILITY REQUIREMENTS: Must qualify for and be placed in the following compatible MOS/AOC: 00F

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**AREA OF CONSIDERATION:** This position is open to the grade of E6 and is a lateral opportunity. Applicants may be selected for reassignment within the Florida Army National Guard. Selecting official may select any eligible individual to fill this position, and is not limited to applicants from this announcement.

Applicants will be evaluated on the basis of their education, experience, training and performance.

**INSTRUCTIONS FOR APPLYING:** All applications will be submitted through FTSMCS. You can log onto FTSMCS at <https://fsmcs.ngb.army.mil/> and click on the following to access the FTSMCS Jobs Application: Applications Toolbar ⇒ ARNG-HRA ⇒ Jobs ⇒ Apply for a Position.

**APPLICATION DOCUMENTS:** These documents have been requested by the Selecting Official. Failure to submit documents may result in adverse evaluation. These documents will be used by HRO-AGR to verify eligibility for reassignment to position.

1. (Mandatory) Certified Selection Board Soldier Record Brief (ERB/ORB) (Certified by the unit): Updated copy within 180 days of job closing date. Enlisted only: ERB must include ASVAB scores with date of test.
2. (Mandatory) Individual Medical Readiness Record (IMR): Located under "Forms" in the MEDPROS Medical Readiness Portal at <https://medpros.mods.army.mil/portal/>. Must reflect current favorable PHA in accordance with (IAW) AR 40-501, Chapter 3, conducted within 15 months prior to the close date. Any PULHES with a P3 or P4 must be cleared by the Physical Evaluation Board (DA Fm 199). Screenshots of MEDPROS screen are not authorized. Applicant MUST submit IMR
3. (Mandatory) Verification of AR 600-9 compliance (memo, DA 5500/5501, or FNG 206): HT/WT screening must be current within 6 months of job closing date. Soldiers that do not require a tape due to an ACFT score  $\geq$  540 on record ACFT [as of 01MAR23] with at least 80 points in each of the six events, must state this on their HT/WT verification document.
4. (Mandatory) Security Clearance Verification Memo: Obtain from local security manager. Must be within 6 months of advertisement closing date.
5. (Mandatory/Board) Discrepancy Memo: Explain any deficiencies in packet (missing/incorrect documents).
6. (Board) OER/NCOER: All copies during the last 3 years to include current (thru date on or before close date of announcement) Address any issues in discrepancy memo.
7. (Board) Letters of Recommendation: Must be from military supervisor of applicant
8. (Board) Resumé (optional): Focus on official military training and civilian experience (do not include cover letter).

**MINIMUM APPOINTMENT REQUIREMENTS:**

1. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
2. Must hold a Secret Clearance or higher
3. Must meet current Army Physical Fitness Requirements IAW AR 350-1 and height/weight standards as prescribed by AR 600-9. If a new accession into the AGR Program, must have passed a record Army Combat Fitness Test within the last 6 months, per AR 135-18, Table 2-1 Rule B.
4. Must not be under a current suspension of favorable personnel action (flagged), to include Bar to Reenlistment.
5. Must have tested negative for human immunodeficiency virus (HIV)(within 24 months) IAW AR 600-110.
6. Selectees must meet Suitability Screening Policy and pass State and NGB-level screenings.
7. Must meet ASVAB requirement to attend Recruiting and Retention NCO course (SQI4). 110 GT (waivable to GT score of 100 or GT score of 95 with a skilled-technical score of 95).

**BRIEF JOB DESCRIPTION:**

Serves as area recruiting and retention for the FLARNG; monitors personnel shortages in units he/she supports to ensure 100% manning; informs unit commander of recruiting and retention activities; counsels Soldiers concerning retention and job opportunities in the FLARNG; performs administrative tasks to accomplish enlistments; keeps accurate records and manages all enlistment and re-enlistment activities in the ARISS and RMS systems; conducts Guard sales presentations in the community and local high schools; conduct telephone prospecting and formal interviews. Selectees must meet Suitability screening Policy criteria for personnel identified in or nominated to occupy a Recruiting or Training Cadre Position and must pass State and NGB level screenings.

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**AGR STAFFING CONTACT INFO:**

SFC CONFESOR CHAIZ  
904-823-0660  
confesor.chaiz.mil@army.mil

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**EQUAL OPPORTUNITY:**

The Florida National Guard is an Equal Employment Opportunity Employer. All qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, sex (including gender identity) or sexual orientation.